

# VENERINI ACADEMY

## FREQUENTLY ASKED QUESTIONS

**1. What time does school begin and end at Venerini Academy?**

<b>Grade</b>	<b>School Days</b>	<b>Time</b>
PreK3	Monday - Friday	8:30 a.m. to 2:55 p.m.
PreK4	Monday - Friday	8:30 a.m. to 2:55 p.m.
Kindergarten - 8	Monday - Friday	8:30 a.m. to 2:55 p.m.

The school day starts at 8:30 a.m. Students in grades PreK through – Grade 8 should be dropped off at the Elizabeth Street entrance between 8:15 a.m. – 8:30 a.m. where a teacher will be present to direct them into the school. Pre-Kindergarteners must be walked into school and wait for admittance to their respective classrooms in the Early Education foyer. Parents may park in the school playground and access the school through the gymnasium\*. Attendance is taken in the classrooms at 8:30 a.m. Any student arriving after 8:30 a.m. should report to the Main Office for a tardy slip.

**\*Parents should park or drop off students in the Edward Street parking lot.**

**2. What are dismissal locations?**

The school dismissal locations vary according to home address as follows:

<b>Dismissal by Town</b>	<b>Grade</b>	<b>Carline</b>
Worcester Residents	Grade PreK, K – 8	Edward Street Parking Lot
Shrewsbury Residents	Grade PreK, K – 8	Gym Playground
All Other Towns	Grade 1 – 8	Elizabeth Street

**\*Note:** PreK and Kindergarten students and siblings who live in towns other than Worcester will be dismissed to the Gym Playground.

**3. Is there bus transportation available for my student?**

The Worcester Public Schools provide school bus transportation to and from Venerini Academy for Worcester residents only, from Kindergarten through grade 8. The bus transportation application is on-line at **TransApp.worcesterschools.org**. The Office of Transportation for WPS encourages parents to complete an application early so bus

assignments and routes can be created efficiently. Detailed information is provided in the summer packet.

**4. Where should I park my car if I need to come into school?**

*Parking in the Edward St. Parking Lot is reserved for staff only.* If you need to come in to the school, you must park on the streets around Venerini. Please be mindful of the No Parking Zones and try not to block our neighbor's right of way.

**5. If my child is absent from school, what should I do?**

Please notify the Main Office as early as possible. When your child returns to school, please send a note to his/her teacher. Homework arrangements can be made if your child is out for more than one day by contacting the Main Office.

**6. If my child needs to be dismissed early from school, what should I do?**

If you know ahead of time (i.e., MD appt.) that your child needs to be dismissed, please send a note in the morning with your child to be given to his/her teacher. If an unusual circumstance arises during the day which requires early dismissal, please call or come to the Main Office and the Secretary will dismiss your child to you. Also, if there is any change in your child's end of day dismissal routine (i.e., play date, different pick-up arrangements, etc...), please send a note to your child's teacher.

**7. What is the Family Folder?**

This is our means of communicating with our families usually on a weekly basis. Every Wednesday the youngest child in the family (Grades K-8) will bring home the Family Folder Envelope which contains important notices from the school on a variety of topics. The contents should be reviewed and any documents which need to be signed should be returned to your child's teacher. Please return the envelope to the classroom or homeroom teacher after reviewing the material.

**8. Additional Means of Communication**

The Head of School's Newsletter is e-blasted on Wednesday afternoons. We also encourage parents to check the school website for regularly posted information and forms ([www.veneriniacademy.com](http://www.veneriniacademy.com)). In an effort to remind parents of important dates and events, the Friends of Venerini (FOV) regularly send out e-mail blasts as well. Our Facebook page ([www.facebook.com/VeneriniAcademy](http://www.facebook.com/VeneriniAcademy)) provides an ever-changing pictorial essay of the many faces of Venerini Academy. We invite you to share suitable comments. *Emergency information and No School announcements are sent via Connect Ed phone messages.*

**9. Are there programs available if something unexpected comes up and I can't get to school for dismissal?**

We have an After School Program (ASP) which is available from 3:00 pm – 5:30 pm. If you know before the end of the school day that you will not arrive in time for dismissal, notify the office and your child will be sent directly to the ASP. Any children left in car line after 3:15 pm will also be sent to the ASP. The fee for the After School Program is \$2.50 per ½ hour or any portion thereof with a minimum charge of \$5.00.

We also have a Before School Program which runs from 7:30 am to 8:15 am. There is a flat fee of \$5.00 per child for the Before School Program. Billing for both programs is done on a weekly basis.

*Before & After School Programs are drop-in as needed – Pre-registration not required.*

**10. How do I pick up my child(ren) from the ASP?**

Access to the ASP is by way of the Edward Street entrance. Please ring the front door bell and someone in the ASP (located in the cafeteria) will buzz you in. Proceed to the cafeteria to pick-up/sign-out your child.

**11. What should my child wear the first day of school?**

The 'Official Uniform' may be worn throughout the school year, September – June. However, the students have the option of wearing the 'Summer Uniform' from September until Columbus Day, with the exception of Mass days. **Please check the Dress Code guidelines posted on the Venerini Academy website for complete details.**

The **FOV Clothesline** provides gently used uniforms at very reasonable prices and is available in the main lobby at the beginning of the school year and just after Columbus Day. It is also available throughout the year via the school office. *All items and sizes are not guaranteed to be in stock.*

**\*Note:** PreK students are not required to wear a uniform.  
Teachers suggest comfortable clothing.

We contract with three different vendors for our school uniforms:

- Allen's Uniform, 452 West Boylston Street, Worcester
- J.B. Pride, 65 Southbridge Street, Auburn
- Lands' End @ [www.landsend.com](http://www.landsend.com) or Sears

**12. What is required dress for Gym Day?**

Students must wear the official gym uniform (see Dress Code guidelines online) and bring an extra pair of non-marking sneakers for use in the gym only. Teachers will let students know the gym class schedule.

**13. Will my child need a backpack/book bag?**

Students should have a backpack/book bag to transport books and information to and from school. In Grades K – 3, traditional backpacks without wheels are requested due to limited storage space in lockers. Students in Grades 4 – 8 are permitted to use either traditional or rolling backpacks.

**14. How will I be notified of my child’s teacher/classroom assignment?**

Classroom assignments are posted on the bulletin board outside the Main Office on the first day of school. The lists are marked by teacher and grade level.

**15. How can the Venerini Academy website help answer my questions?**

The Venerini Academy website ([www.veneriniacademy.com](http://www.veneriniacademy.com)) contains a wealth of information. In addition to our Mission Statement, History, Philosophy, and Student Handbook the website provides a weekly message from the Head of School, a calendar of important events, classroom homepages and curriculum maps, athletic information, etc...

**If you have any other questions, please call the Main Office @ 508-753-3210.**